

## Environmental and Sustainability Policy

The aims of PDP Services Ltd Environmental and Sustainability Policy are:

- To promote the importance and value of a quality environment.
- To carry out our work in an efficient way that minimises or eliminates its adverse impact on our environment.

PDP Services has set out plans for immediate and long-term actions to become carbon neutral by 2030 which include:

- Encourage staff switch off electrical equipment and unnecessary lights when not in use.
- Encourage staff to close windows and external doors when heating is on.
- Encourage staff to minimise the use of electric heaters and fans.
- Install additional electric car charging points.
- Track the Company's carbon footprint over time.
- Add additional electric vehicles to the fleet.
- Ensure all Company vehicles are serviced and maintained to a high standard.
- Keep waste to a minimum by preventing, reusing, recycling or recovering waste.
- Ensure waste is sorted, stored and disposed of appropriately.
- Recycle all recyclable waste generated on Company premises.
- Use recyclable, compostable and/or recycled products where feasible.
- Reduce the production of non-recyclable resources such as laminated or plastic based marketing material.
- Minimise the amount of printing and minimise the amount of wastepaper.
- Observe our duty of care conscientiously within our waste contracts.
- Utilise electronic communications.
- Minimise pollution and prevent where possible (including light, noise, solids, liquids and chemicals).
- Source materials and services locally so long as the requirements for value for money and quality are met.
- Ensure that consumables used (such as cleaning products) are eco-friendly.
- Maximise the use of solar energy on our premises.
- Promote use of renewable energy with the community.